

# INDIAN INSTITUTE OF TROPICAL METEOROLOGY

Dr. Homi Bhabha Road, Pashan, Pune - 411008

(An Autonomous Institute of Ministry of Earth Sciences, Government of India)

Advertisement No. PER/08/2022

## **WALK-IN INTERVIEW ON 04.01.2023 (02.00 PM)**

The Indian Institute of Tropical Meteorology (IITM) is an autonomous research organization fully funded by Ministry of Earth Sciences, New Delhi. It is a premier Institute of national and international repute, devoted to research in various aspects of atmospheric sciences. The Institute has excellent infrastructural facilities such as high-performance computer, observational laboratories, modern library, workshop, etc. It has a strong link with various Universities and national and international organizations.

Institute is looking for bright and talented candidates for the post of Consultant purely on temporary basis as per the below mentioned details. The place of work will be IITM, Pune. Details are as follows:

### **Post-2 : CONSULTANT**

Sl. No.	Name of the Post	No. of Post	Eligibility criteria & Experience	Age limit	Scope of Duties	Remuneration (Per month)
1.	Consultant	02	(i) Should have retired from the post of Section Officer / Account Officer/ Audit Officer/ Administrative officer or equivalent or above i.e. not below the post carrying GP of Rs. 4600 in PB-2/ Level 7 or above on regular basis.  (ii) Well-versed with the Budget, Accounts, Internal Audit and related financial rules and regulations of Govt. of India like GFR 2017, DDO Manual, Cash & Receipts, etc.  or (iii) Should have experience of working in General administrative matter, quarter allotment, tender process and service related matters.	Not more than 65 years as on the closing date of application	During the period of such engagement, the consultant would look after the work related to Accounts Section/ General Administration.	As per GoI norms

### **INSTRUCTIONS**

1. Candidates who fulfill the above criteria only should attend the walk-in interview.
2. The appointment is purely on temporary and contractual basis initially for a period of one year. Extension of tenure is subject to the satisfactory performance.
3. The date of interview is the cut of date for all purposes including age/qualification/experience etc.
4. No TA/DA will be paid to the candidates for appearing walk-in-interview.

**Contd...**

5. Candidates must produce all original documents as proof of details and photocopy of each alongwith duly filled attached application, at the time of interview/joining. Any discrepancies found in the certificate will attract the disqualification of applications. Non production of the original certificates at the time of interview/joining will also make the candidate disqualified.
6. The Competent Authority of this Institute reserves the rights to terminate the appointment of the above posts by giving one month notice to the appointee without assigning any reason thereof.
7. The Competent Authority of this Institute reserves the right to cancel the recruitment process for the positions mentioned above at any stage of the recruitment process. The decision of the Competent Authority of this Institute will be final and binding
8. Selected candidate may have to join the post immediately, on being found fit by Medical Authority

**\*Candidates who report after 02.00 p.m will not be permitted to appear for the interview.**

**Director**  
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URL: [www.tropmet.res.in](http://www.tropmet.res.in)